

**ANNUAL REPORT AND STATEMENT OF ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

**THE LEAGUE OF
FRIENDS OF THE GOSPORT
WAR MEMORIAL HOSPITAL**

CHARITY REGISTRATION No: 271258

Independent Examiners Ltd
Unit 2, Broadbridge Business Centre
Delling Lane
Bosham
West Sussex
PO18 8NF

THE LEAGUE OF FRIENDS OF THE GOSPORT WAR MEMORIAL HOSPITAL
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THE LEAGUE OF FRIENDS OF THE GOSPORT WAR MEMORIAL HOSPITAL

LEGAL AND ADMINISTRATIVE INFORMATION

CHARITY NUMBER	271258
START OF FINANCIAL YEAR	1st January 2022
END OF FINANCIAL YEAR	31st December 2022
TRUSTEES AT 31ST DECEMBER 2022	Brenda Sharp - Chairman Jenifer Draper - Secretary Peter Ford - Treasurer Clara Lines - Deputy Chairman Dr Peter Beasley - Deputy Treasurer Rosemary Paxton - Minutes Secretary

The existing trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

GOVERNING INSTRUMENT	Constitution Adopted 1970
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OBJECTS

TO RELIEVE PATIENTS AND FORMER PATIENTS OF THE HOSPITAL(S) WHO ARE SICK, CONVALESCENT, DISABLED, HANDICAPPED, INFIRM, OR IN NEED OF FINANCIAL ASSISTANCE AND GENERALLY TO SUPPORT THE CHARITABLE WORK FO THE SAID HOSPITAL(S)

CORRESPONDENCE ADDRESS	The General Office Gosport War Memorial Hospital Bury Road Gosport PO12 3PW
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PRIMARY BANKERS	Lloyds Bank plc 20-24 High Street Gosport PO12 1DE
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INDEPENDENT EXAMINER	Lomax Pavey Unit 2, The Broadbridge Business Centre Delling Lane Bosham West Sussex PO18 8NF
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THE LEAGUE OF FRIENDS OF THE GOSPORT WAR MEMORIAL HOSPITAL

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2022

Structure & Governance

The League is constituted in accordance with the Objects & Rules document adopted in April 1970. The President is His Worship the Mayor of Gosport.

In addition to the 6 Trustees noted above, the business of the League is managed by a committee of 12 members. Committee meetings are usually held on a quarterly basis when requests for equipment and support from the hospital are considered and approved as appropriate. The committee is composed of members with backgrounds in clinical, financial, and administrative matters. Further quarterly meetings of the membership are usually held to report on the work and achievements of the League. Due to Covid 19 restrictions on meetings, only three committee meetings were held. However, the business of the League and its support of the hospital and patients continued via emails and phone communications. Regular visits to the hospital to meet with clinical and support staff were maintained during the year.

Financial Review

A full review of the League's accounts for the year is contained in the Report to Trustees. However, as a summary, the League had cash balances of £185,289 as of 31st December 2022 which will allow the League to continue its work for the benefit of local people being treated at the hospital. The League adopted a Reserves & Budget Policy at the committee meeting on 4th April 2016. At the same meeting it was agreed that the League would register with HMRC for the Gift Aid Scheme. The registration process was completed during 2017. The Reserves & Budget Policy continues to be under review following changes due to Covid restrictions. We continue to negotiate with suppliers of medical equipment to ensure that the best value for money is achieved and benefit from VAT exemption on qualifying equipment.

Achievements & Performance

Again, full details of the support provided to patients of the hospital are contained in the Report to Trustees. However, two aspects of our work are of particular note:

Blake Maternity Unit has been our main project since 2021. This year, we commenced stage 2 of the refurbishment project which included the supply of a range of equipment to help expectant mothers and their families.

Elderly mental health wards (Rose & Poppy) do wonderful work caring for patients with dementia and other conditions. We have been pleased to supply technical equipment to help patients with memory loss and continue our support in the two gardens to provide patients with a safe and attractive place to rest. Perhaps the highlight of the year was the visit of the petting farm animals (donkey, goats and sheep) just before Christmas.

In addition to supplying clinical equipment, we also try to help patients in a pastoral way. Daily newspapers are supplied to four wards to help pass the time during their recovery. TV's and reading aids are also provided.

Looking to the future, we are delighted to assist in the future refurbishment of the Blake Maternity Unit which will allow for increased numbers of babies to be delivered locally and will provide other support services to the women of Gosport and their families. £130,000 has been allocated to this project.

THE LEAGUE OF FRIENDS OF THE GOSPORT WAR MEMORIAL HOSPITAL

REPORT OF THE TRUSTEES (Continued) FOR THE YEAR ENDED 31ST DECEMBER 2022

Treasurer's Report to the Trustees

Income for the year increased to £2,783 as our fundraising activities, previously curtailed by the Covid restrictions, started to come on stream. We are grateful for donations from the Gosport Inner Wheel together with a number of patients and supporters of the hospital. Other income included subscriptions together with the sale of cards. Interest on our cash deposits made a welcome contribution of £880.

We spent £20,729 on hospital related kit. A full list of hospital expenditure is noted on the separate schedule but notable items include:

£7,144	Maternity beds, chairs & birthing aids for Blake's Maternity Unit
£5,000	Digital dementia network for Rose Ward
£5,120	Garden supplies for Rose & Poppy Wards
£880	First phase building work on Blake's Maternity Unit
£500	Donation to Hospital Radio
£571	Dynamometer & communication aids for the Physio Dept

We were keen to support the staff during these difficult post Covid times. We made a £1,250 contribution to the National Health Care Workers Day and arranged an ice cream van during the hot summer. We are in discussions with the hospital management team to see how we can help to improve the Friends Café for the benefit of the staff and public. We also donated £1,110 to buy small Christmas presents for those patients on the wards on Christmas Day.

Overall, we are reporting a deficit for the year of £30,476. However, this is not of undue concern as our cash reserves remain satisfactory at £185,289. These reserves will enable the League to continue its work to support the hospital for the benefit and comfort of the patients.

Looking to the future, plans for the refurbishment of Blake Maternity Unit now continues apace. The birthing pool has been installed and fully operational. We have spent £29,000 on the second phase of the project and allocated a further £73,000 to the final phase. When complete, the improved facilities will allow for increased numbers of babies to be delivered locally and will provide other support services to the women of Gosport and their families.

Risk Assessment

The Trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining the free reserves stated, combined with the annual review of the controls over key financial systems carried out on an annual basis will provide sufficient resources in the event of adverse conditions. The Trustees have also examined other operational and business risks which they face and confirm that they have established systems to mitigate the significant risks.

Reserves Policy

The Trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs. This is based on the charity's size and the level of financial commitments held. The Trustees aim to ensure the charity will be able to continue to fulfil its charitable objectives even if there is a temporary shortfall in income or unexpected expenditure. The Trustees will endeavour not to set aside funds unnecessarily.

Public Benefit

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. Details of how the charity has achieved this are provided in the Trustees report. The Trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

LEAGUE OF FRIENDS OF GOSPORT WAR MEMORIAL HOSPITAL

**REPORT OF THE TRUSTEES (Continued)
FOR THE YEAR ENDED 31ST DECEMBER 2022**

Trustees Responsibilities

The Charities Act 2011 require the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the trust and of the surplus of the trust for that period. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements and estimates that are reasonable and prudent
- Prepare financial statements on the going concern basis unless it is inappropriate to presume that the trust will continue in existence.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on.....29th SEPTEMBER 2023.....

Signed on their behalf by.....PETER FORD.....

Signature:

[Redacted Signature]

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

My report to the trustees and members of The League of Friends of the Gosport War Memorial Hospital on the accounts for the year ended 31st December 2022 set out on pages 8 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Lomax Pavey
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18th October 2023

THE LEAGUE OF FRIENDS OF THE GOSPORT WAR MEMORIAL HOSPITAL

**STATEMENT OF RECEIPTS AND PAYMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Receipts	2	2,783	-	2,783	1,497
TOTAL RECEIPTS		2,783	-	2,783	1,497
Payments	3	33,258	-	33,258	15,395
TOTAL PAYMENTS		33,258	-	33,258	15,395
NET INCOMING/(OUTGOING) RESOURCES		(30,475)	-	(30,475)	(13,898)
Balances Brought Forward		215,764	-	215,764	229,662
BALANCES CARRIED FORWARD		185,289	-	185,289	215,764

The notes on pages 10 and 11 form part of these accounts.

All operations are classed as continuing operations.

LEAGUE OF FRIENDS OF GOSPORT WAR MEMORIAL HOSPITAL

**STATEMENT OF ASSETS AND LIABILITIES
AS AT 31ST DECEMBER 2022**

ASSETS	Notes	Unrestricted Funds £	Restricted Funds £	Total 31-Dec-22 £	Total 30-Dec-21 £
Cash Funds:					
Cash at Bank and in Hand	5	185,289	-	185,289	215,764
		185,289	-	185,289	215,764
Assets retained for the charity's own use:					
Stock of Goods (at cost)		315	-	315	355
Tables		39	-	39	39
		354	-	354	394
LIABILITIES					
Independent Examiners Fee		540	-	540	480
Hospital Pledges		125,303	-	125,303	134,709
		125,843	-	125,843	480

TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 8 to 9.

Approved by the Trustees on 29TH SEPTEMBER 2023

Signed On their behalf by PETER FORD

Signature:

THE LEAGUE OF FRIENDS OF THE GOSPORT WAR MEMORIAL HOSPITAL

**NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31ST DECEMBER 2022**

1. BASIS OF ACCOUNTING

The accounts have been prepared under the "Receipts and Payments" basis as prescribed by the Charity Commissioners and meet the appropriate legal requirements.

2. RECEIPTS

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Gifts & Donations	620	-	620	695
Gift Aid	-	-	-	-
Bequests	688	-	688	-
Subscriptions	95	-	95	450
Bank Interest	880	-	880	18
Book Sales	185	-	185	-
Sale of Goods	45	-	45	334
Other Income	270	-	270	-
	2,783	-	2,783	1,497

3. PAYMENTS

	Unrestricted Funds	Restricted Funds	Total 2022	Total 2021
Hospital Equipment	20,729	-	20,729	7,029
Stamps and Stationary	250	-	250	-
Christmas Presents for Patients	1,126	-	1,126	1,080
COVID Patient Support	-	-	-	1,483
Pastoral Care	9,416	-	9,416	4,583
Insurance	645	-	645	614
Independent Examiner's Fees	480	-	480	420
Website	81	-	81	136
Donations	-	-	-	50
Other Costs	530	-	530	-
	33,258	-	33,258	15,395

THE LEAGUE OF FRIENDS OF THE GOSPORT WAR MEMORIAL HOSPITAL

**NOTES TO THE ACCOUNTS (continued)
FOR THE YEAR ENDED 31ST DECEMBER 2022**

4. RESTRICTED FUNDS

The charity held no restricted funds during this financial period.

5. CASH AT BANK IN HAND

	Unrestricted Fund £	Restricted Fund £	Total 31-Dec-22 £	Total 30-Dec-21 £
Lloyds Current Account	8,864	-	8,864	14,407
Lloyds Deposit Account	-	-	-	299
Nat West Reserve Account	-	-	-	75,402
HSBC Community Account	50,027	-	50,027	27
HSBC Money Market Account	126,398	-	126,398	125,629
	185,289	-	185,289	215,764

6. PAYMENTS TO TRUSTEES

No payments were made to trustees or anyone connected with them during the period. No material transaction took place between the charity and a trustee or any person connected with any of them. (2021:None)